

## **Holmes Chapel Comprehensive School Provider Access Policy**

### **Introduction**

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

### **Pupil Entitlement**

All pupils in years 7 -11 are entitled to

- find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;

- hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;

- understand how to make applications for the full range of academic and technical courses.

Management of provider access requests if an education provider, employer or parent wishes to request access to deliver employability or career presentations, including workshops, please contact:

Mr G Baker Head of Careers, [graham.baker@hccs.info](mailto:graham.baker@hccs.info)

or

Mr E Jackson Careers Adviser, [emma.jackson.hccs.info](mailto:emma.jackson.hccs.info)

School Phone: 01477 410500

The current careers programme can be found on the careers page of the school website.

### **Opportunities for access**

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers.

### **Premises and facilities**

The school will make the Theatre, Large Hall and Small Hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the careers staff. Any external equipment used to support the talk must be discussed with staff for its suitability for Health and Safety purposes whilst also be PAT tested (should the equipment need an electricity supply).

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Office or Main school Reception. The Careers Office is available to all students at lunch and break times.