



**PARENT GOVERNOR ELECTIONS –  
NOTICE OF ELECTION and NOMINATION PAPERS**



**HOLMES CHAPEL COMPREHENSIVE SCHOOL & SIXTH FORM COLLEGE**

**NUMBER OF PARENT GOVERNOR VACANCIES - ONE**

- \* Nominations are invited not later than **12 noon on Friday 14<sup>th</sup> October 2022** for the election of **three** parent governors to the governing body for a four year period. Please place completed forms in the box in the General Office or via e-mail to pauline.challinor@hccs.info.
- \* Each candidate must be the parent of a student registered at the school and must agree to being nominated. Each nomination must be supported by a proposer and seconder, who may be the partner of the candidate. A parent may not propose or second more than one candidate. Nominations will be acknowledged. If you do not receive an acknowledgement, please contact the school.
- \* **Please note:** HCCS converted to Academy status on 1 September 2011. As a result of this change in status, all Governors are Directors of the Academy Company limited by Guarantee. Newly elected parent governors will therefore be required to provide their name, address and date of birth for registration at Companies House as a requirement of the role.
- \* Candidates are asked to provide a **statement of not more than 250 words and a recent photograph**. If there are more than three nominations, an election will be held. The statements and photographs will be posted on the website. An electronic ballot will take place and full instructions will be sent to parents should a ballot be required.

<b>Election Timetable</b>	
Nominations close (date/time)	Friday 14 <sup>th</sup> October 2022 at 12 noon
If no ballot is required then - result will be available	Friday 14 <sup>th</sup> October 2022
If a ballot is required then - Instructions for voting will be issued using Schoolcomms, the newsletter and our website	Friday 14 <sup>th</sup> October 2022
Voting closes	Friday 28 <sup>th</sup> October 2022 at 12 noon
Result available - Result will be available	Monday 31 <sup>st</sup> October 2022

30<sup>th</sup> September 2022

Nigel Bielby (Executive Headteacher)

**NOMINATION FORM FOR ELECTION OF PARENT GOVERNOR**

<b>Nominee's Name</b>	(Mr/Mrs/Miss/Ms/Dr/Other)
<b>Student's Name(s)</b>	
<b>Student's Tutor group</b>	
I wish to submit my nomination for the election of parent governor. I am the parent/carer of a child at the School and I am willing to serve as a Governor if elected and I am not disqualified from holding office for any of the reasons set out in Cheshire East Council's guidance. I understand the commitment involved and will endeavour to attend training to assist me in the role.	
<b>Signature</b>	

***Nomination seconded by (must be a parent/carer of a student at the school)***

<b>Seconder's Name</b>	(Mr/Mrs/Miss/Ms/Dr/Other)
<b>Student's Name(s)</b>	
<b>Student's tutor group</b>	
<b>Address</b>	
<b>Signature</b>	

The information that you provide on this form will be held on a computerised database maintained by the data controller upon successful appointment/election. Your data will be used in accordance with the principles set out in the Data Protection Act 2018, which protects the right to privacy of individuals whose personal details are held by the data controller.

I confirm that in the event that I am elected I will notify the clerk to the governing body immediately should I become disqualified during my term of office.

I agree that the information given on this form is being recorded and used by the Academy in accordance with the General Data Protection Regulations and confirm that it is correct and complete to the best of my knowledge and belief.

**Signed** \_\_\_\_\_ **Date** \_\_\_\_\_  
**Print Name:** \_\_\_\_\_

**Nominees Personal details (please print)**

**Full name (including title)**

**Address**

<i>Postcode</i>

**Email address (if any)**

**Contact numbers**

*Home*

*Work*

*Mobile*


**PERSONAL STATEMENT**

Please attach a photo of yourself and a statement in support of your nomination **of not more than 250 words**. This will be shared with parents via schoolcomms and our newsletter if a ballot is required.

**PLEASE RETURN THIS COMPLETED FORM BEFORE  
12 NOON ON Friday 14<sup>th</sup> October 2022**