



April 2022

Dear Parent/Carer

## **Re: Home to School Transport**

I am delighted that your child will be attending Holmes Chapel Comprehensive School in September.

Cheshire East Council provides the majority of the school transport to and from Holmes Chapel, covering areas such as Allostock, Plumley, Chelford and Goostrey. Public buses run from both the Middlewich and Congleton areas.

For all information regarding which bus route is most suited to where you live and for times and fees, please contact Cheshire East directly on 0300 123 5012. Further information can also be found at the following link:

[http://www.cheshireeast.gov.uk/public\\_transport/school\\_transport.aspx](http://www.cheshireeast.gov.uk/public_transport/school_transport.aspx)

In addition, Holmes Chapel Comprehensive School administers transport on behalf of the parents of children travelling from the **Wincham** area.

If you would like to reserve a place on this bus, please complete the attached reservation form. A place on the bus cannot be guaranteed for any student for whom we have not received a reservation request.

The cost for this bus service for the last academic year was £940 per student per annum, but this is likely to increase significantly for the 2022/23 school year. This service is subject to demand and viability and the exact cost will depend on uptake.

Invoices will be sent out in two equal instalments, the first in September 2022 and the second in January 2023. **We do require prompt payment of these invoices.** If this presents a problem, please contact Ms Lauren Gratton in Finance so that alternative arrangements can be explored.

Each student will be issued with a bus pass at the start of the school year and these will be checked on a regular basis.

Would you please complete and return the appropriate form to Miss Jess Jones in reception no later than **Tuesday 3<sup>rd</sup> May 2022** in order to reserve a place for your child.



# Holmes Chapel Comprehensive School & 6th Form College

National Teaching School  
designated by



National College for  
Teaching & Leadership

**Please note that by requesting a place for your child you are committed to the service for the full year. Please see our full Terms and Conditions attached to this letter.**

Yours sincerely

Miss Jess Jones

Transport Coordinator

Executive Headteacher : Nigel Bielby  
Selkirk Drive, Holmes Chapel, Cheshire CW4 7DX

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## TERMS AND CONDITIONS

### Payment

The terms of this agreement will begin on the 1st September 2022 and will remain in force and effect until the end of the school year.

Travel fees will be invoiced in two equal instalments, the first in September 2022 and the second in January 2023.

Invoices must be paid within fourteen days of the invoice date. Failure to do so may result in the cancellation of the agreement.

If payment is currently made by the Council on your behalf, please ensure you re-apply for 2022-23 as this is not automatic. Failure to do so will result in an invoice being raised to you directly.

HCCS reserve the right to cancel this agreement due to non-payment of invoices and/or student poor behaviour. The remaining annual fee will become outstanding.

### **IMPORTANT PLEASE NOTE:**

**Parents of students enrolled at HCCS who wish to terminate their contract during the year do so on the understanding that the remaining portion of the annual cost will still be payable.**

### Responsibilities

Students will be issued with a travel pass, which they must carry with them, as they will be asked to produce this pass by the bus driver. Failure to produce a valid pass may result in refusal to board the bus.

We reserve the right to amend the routes, pick-up points (and times) along with occupants of the bus at any time in order to make the best use of the coach.

There is no parental/teacher supervision on the bus other than the driver. Students must remain seated at all times for their own comfort and safety, and the safety of their fellow passengers. The buses are fitted with seatbelts and all passengers must wear these at all times. Failure to do so is not the responsibility of the school. It is the student's responsibility to look after their own belongings. However, any lost property should be reported to the Main Office and every step will be taken to recover the lost item.



## Wincham Bus Reservation Form

### Year 7 Students School Year 2022/23

Please complete and return to school by Tuesday 3<sup>rd</sup> May 2022.

I wish to reserve \_\_\_\_\_ seat/s on the Wincham Bus for 2022/23 I understand that the contract is for the whole school year and that the fees are payable in two equal instalments. Please see our Full Terms and Conditions on the reverse of this form.

My child's / children's preferred pick-up point is \_\_\_\_\_

Signed

\_\_\_\_\_ (Parent/Carer)

Name of Student
1.
2.

### Pick-up Points

- 7.40 am Four Lanes Garage, A559 at the Junction of Ollershaw Lane
- 7.45 am The Cock Pub at the Junction of Cock Lane and Warrington Rd A559
- 7.50 am Wincham Primary School
- 7.55 am Top of Fryers Road where it meets Townsend Road
- 8.05 am Lostock Green. Village Close
- 8.08 am Cheshire Grill, Lach Dennis
- 8.13 am The Country Store Post Office, Hulme Lane, Lower Peover



## Transport to School from Knutsford

A parent from the Knutsford area has arranged for a bus to run daily from Knutsford to Holmes Chapel Comprehensive School over the past few years and is continuing to do so during the school year 2022/23.

The bus will depart Knutsford Bus Station at 8.10am with further pick-ups at Bexton School and Beggarmans Lane. The bus will return to the bus station at approximately 3.45pm.

The cost is dependent on the number of students using the service and the commitment is for the whole school year. Payment is in advance each month with a deposit payable when you book a place.

There are a limited number of seats available which will be allocated on a first come, first served basis.

**\*For more information, please contact Susan Hopper at [susan.hopper1@outlook.com](mailto:susan.hopper1@outlook.com)**

Yours sincerely

Miss Jess Jones

Transport Coordinator

\* Please note the data you share directly with this person is not covered by the schools data protection policy. The only data the school will hold is the names of the students who use this bus for operational and safeguarding reasons.