



# Holmes Chapel Comprehensive School & Sixth Form College

## **SEN SUPPORT MANAGER**

**Start Date: January 2023**

**Up to 37 hours**

**Term time only, 39 weeks plus 5 INSET days**

**Grade 6 (SCP 11-17)**

**Salary £22,415 actual (FTE £25,979)**

We are seeking to appoint a full time SEN Support Manager who will be part of our highly successful Learning Support and Resource Provision team.

The successful candidate will have an understanding of the SEN provision within schools and have relevant experience of working with young people and external agencies. You will have a positive, solution focused outlook, perform well under pressure and possess excellent skills in IT, communication and managing relationships. The role is demanding and fast paced and requires a highly motivated individual with a proactive approach.

To arrange an informal discussion please contact Sarah Bradney, HR Manager: [sarah.bradney@hccs.info](mailto:sarah.bradney@hccs.info)

Further details and an application form can be found on our website, [www.hccs.info](http://www.hccs.info), under 'Vacancies'.

If you would like to be considered for this role please complete a support staff application and return to [helen.mayes@hccs.info](mailto:helen.mayes@hccs.info). Please note that applications will only be accepted on the school's application form.

*Holmes Chapel Comprehensive School and Sixth Form College trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All roles involve contact with children and are thus engaged in regulated activity relevant to children. Shortlisted candidates will be subject to references and online searches. Employment is subject to a satisfactory enhanced disclosure from the Disclosure and Barring Service (DBS). This post is exempt from the Rehabilitation of Offenders Act (ROA) 1974.*

**Closing date: 12:30pm Tuesday 28th November**

**Interviews will be held Friday 1st December**

Executive Headteacher: Nigel Bielby

Tel: 01477 410500

Website: [www.hccs1978.co.uk](http://www.hccs1978.co.uk)

NOR 1312 (including 147 in the Sixth Form)