

HCCS Careers Programme 2021-22				
Year group	Content			Gatsby benchmark
7	<i>Year 7: pupils look at their skills and their abilities, and learn about how employers need these skills. The focus is on what the pupils can already do, and then on what skills they need to develop.</i>			
	Autumn term Introduction to careers based around in-house activities and use of Careerpilot. Completion of student booklet in tutor/CE time	Spring term Enterprise challenge National Careers Week	Summer term Assembly with Careers adviser Careers Office 'drop in' sessions	1,2,4,5
8	<i>Year 8: focuses on gender/race issues in employment and career progression, and pupils will analyse a particular job which is of interest to them.</i>			
	Autumn term Students register with START program and complete introductory units	Spring term Careers Office 'drop in' sessions Gender/Race issues in employment National Careers Week	Summer term Student competition: designing job adverts/'a day in the life of.....'	1,2,4,5
9	<i>Year 9: work helps the pupils to make sensible choices for their future, and looks at what jobs are linked to various GCSE subjects. Students also focus on local and national employment trends and how this affects them</i>			
	Autumn term Study of labour/career market information Careers Office 'drop in' sessions Use of START program to help Option choices	Spring term National Careers Week	Summer term Launching of work experience programme	1,2,4,5,7
10	<i>Year 10: pupils start to plan for their Work Experience, and to how to get the most out of it. Students are made aware of their responsibilities in the workplace re health and safety</i>			
	Autumn term Careers Adviser appointments	Spring term National Apprenticeship week Feb 20022 National Careers Week March 2020 Health and safety in the workplace Work experience March 2022 De-briefing activities	Summer term Careers adviser appointments for identified students referred by LIM- summer term Careers 'drop in' sessions	3,4,5,6,8
11	<i>Year 11: after dealing with Work Experience, pupils prepare practice Application Forms develop their Interview Skills, and complete a CV and letter of application. The focus is also on post 16 options.</i>			
	Autumn term Preparing for the next step; applications, interviews, post 16 options, attendance at Open Evenings Careers Adviser appointments	Spring term Careers Adviser 'catch up' National Apprenticeship week Feb 2022 National Careers week March 2022	Summer term Careers Adviser 'catch up'	3,4,5,7,8
12/ 13	<i>Year 12/13: the main focus is looking at post 18 options: employment, UCAS or apprenticeships. Students provision will be delivered by specialists in each field</i>			
	Autumn term Enrichment programme UCAS evening UCAS application process Careers Adviser appointments Apprenticeship options and process	Spring term Enrichment programme Careers 'drop in' UCAS Convention	Summer term Enrichment programme Post-18 Evening Preparation for leaving home Careers 'drop in'	3,4,5,6,7,8